GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

Citizens’ Oversight Committee Meeting

June 26, 2017 – 6:00 p.m.

Gavilan College Coyote Valley Site

650 Bailey Avenue, San Jose, CA

MINUTES

I. CALL TO ORDER

* 1. A tour of the Coyote Valley site was led by Mike Lombardo, Vice President of Administrative Services for the South Bay Regional Public Safety Consortium and Susan Sweeney, Director of Community Education and Guided Pathways.
	2. Roll Call

Committee Members Present: Issa Ajlouny, Suzanne Bulle, Abraham Gomez, John Gould, Dan Kenney, Taha Khan

Dr. Kathleen Rose, Superintendent/President

Frederick E. Harris, Vice President of Administrative Services

Wade Ellis, Assistant Vice President of Business Services and Security

Nancy Bailey, recorder

II. APPROVAL OF AGENDA

 MSC (J. Gould/D. Kenney) 6 ayes, 0 nays to approve.

III. CONSENT AGENDA

MSC (D. Kenney/J. Gould) 6 ayes; 0 nays to approve the minutes of February 27, 2017.

V. COMMENTS FROM THE PUBLIC – No comments.

VI. INFORMATION ITEM(S)

1. Fred Harris provided an overview of the items presented at board meetings for information or approval by the Board of Trustees. He noted that several projects had closed since the February, 2017 Citizens’ Oversight Committee meeting including the San Martin Aviation Project, the Student Center seismic upgrade project, and most of the Coyote Valley Phase I project. He said the remainder of the Measure E bond funding is encumbered to assist with the gymnasium and sports fields’ projects.

March 14, 2017

* Gavilan Project Updates and Project Schedule
* FY 2015 – 2016 Measure E General Obligation Bond Audit Reports
* Notice of Completion for the San Martin Aviation Project
* IBI Group Architecture and Planning Project Assignment Amendments Augmentations
* Coyote Valley Center Increment #2, Change Order #7

April 11. 2017

* Gavilan Project Updates and Project Schedule
* Notice of Completion for the Coyote Valley Educational Center, Increment #2
* Gavilan Gym Roof Replacement, Change Order #3
* Consider and Award Bid for the Gym Bleachers and Flooring Project

May 9, 2017

* Measure E Bond Quarterly Financial Status Report at March 31, 2017
* Coyote Valley Educational Center Increment #1 Change Order #2
* Gavilan Gym Roof Replacement, Charge Order #4
* Project Inspector Service Agreement with Irick Inspections, Inc.
* Approval of an agreement with Enviro Science, Inc. for an Independent Contractor Services for Gavilan College Gym Bleacher & Flooring Project

June 13, 2017

* Notice of Completion for the Coyote Valley, Low Voltage Package
* Consider and Accept Bid for Athletic Fields Upgrade Project

VII. DISCUSSION ITEM(S)

1. Update Measure E Activities

Fred Harris and Kathleen Rose spoke about the recent bid award for the Athletic Fields Upgrade Project which is funded by both Measure E and Lease Revenue bonds. The bids were over the budgeted project amount and will result in delaying the football and track fields improvements from the project to remain within budget. Fred Harris said this project is funded by both Measure E encumbered funds and Lease Revenue bonds. Gavilan’s Board of Trustees and staff see the deduction of the football and track fields in the contract as only a delay in improvements. Alternate sources of funding are being explored. Kathleen Rose said this project will be a topic of discussion at the June 28, 2017 Gavilan College Educational Foundation meeting.

Fred Harris reported out on other facility projects on campus that were not funded by Measure E including the upcoming completion of the swimming pool. He noted that due to seismic upgrade concerns that the chapel, historic Mayock House, and golf clubhouse have been closed indefinitely.

VIII. ACTION ITEM(s)

1. Set Next Meeting Date

MSC (D. Kenney/I. Aljouny) 6 ayes 0 nays to schedule the next meeting on March 19, 2018 at the Gilroy campus at 4:00 p.m. A tour of completed projects will be on the agenda in addition to Measure E bond final audit reports for both FY16/17 and FY17/18. This should be the last scheduled meeting for the Citizens’ Oversight Committee.

IX. CLOSING ITEMS

1. Adjournment

MSC (D. Kenney/J. Gould) 6 ayes 0 nays to adjourn at 6:50 p.m.